



Northeast Decorating & Exhibit Services
3360 Milton Ave., Syracuse, NY 13219
Ph 315-471-9989, Fax 315-471-0237
Email – suzi@nede.net

JOB: 3314
Campground Owners of NY

OPTIONAL VENDOR SERVICES PACKET
for
CAMPGROUND OWNERS OF NEW YORK
51ST ANNUAL EXPOSITION FOR THE OUTDOOR HOSPITALITY INDUSTRY
NOVEMBER 6-8, 2014
TURNING STONE RESORT & CASINO – EVENT CENTER
VERONA, NY

Dear Exhibitor:

On behalf of Campground Owners of New York, Northeast Decorating welcomes you as an exhibitor.

Please note that CONY has made arrangements with Northeast Decorating to provide your exhibit space with the following equipment:

Booth Size: 10' deep x 10' wide to include:

- 8'high backdrop draping
- 3' high side rail draping '
- 1 - 7"x 40" exhibitor ID sign
- 1 - 8' x 24" table (vinyl-top & cloth skirt)
- 2 - chairs
- 1 - wastebasket

If you require any additional equipment or services not listed in the booth package above, please fill out and return the enclosed order form(s) to:

Northeast Decorating
3360 Milton Avenue
Syracuse NY 13219

OR

FAX to: (315)471-0237
(machine located in secure office area)

If you have any questions or concerns, please feel free to contact us directly at 315-471-9989

Sincerely,

Susan Brewer
Email: suzi@nede.net



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EQUIPMENT RENTAL ORDER FORM

NOTE: ORDERS MUST BE RECEIVED BY NOVEMBER 3, 2014

WOODEN DISPLAY TABLES (plain w/ vinyl topping only)

Qty		Each	Amount
_____	4' x 24"	16.00	\$ _____
_____	6' x 24"	17.00	\$ _____
_____	8' x 24"	18.00	\$ _____
_____	6' x 30"	19.00	\$ _____
_____	8' x 30"	20.00	\$ _____
_____	Extension legs (only) to raise <u>rectangle</u> tables to 40" high (set of 4)	5.00	\$ _____
_____	30" round café table (30" high or 40" high – circle height choice)	16.00	\$ _____

TABLE SKIRTING (Indicate Color: _____)

_____	30" high skirting	20.00	\$ _____
_____	40" high skirting (MUST ALSO ORDER EXTENSION LEGS ABOVE)	25.00	\$ _____
_____	Spandex linen for Café tables (42" high)	18.00	\$ _____

CHAIRS

_____	Folding Chair	6.00	\$ _____
_____	Padded Chair	8.50	\$ _____
_____	Bar Stool (Econo-padded seat, no back)	25.00	\$ _____
_____	Bar Stool (Deluxe-Padded back & seat)	35.00	\$ _____

CARPETING – PLEASE CIRCLE COLOR CHOICE (facility NOT carpeted)

_____	10' x 10' (Blue Red Gray Black Burgundy)	40.00	\$ _____
_____	10' x 20' (Blue Red Gray Black Burgundy)	80.00	\$ _____
_____	10' x 30' (Blue Red Gray Black Burgundy)	120.00	\$ _____
_____	Carpet Padding, 6# 7/16"	.25/sq ft	\$ _____

MISCELLANEOUS

_____	Floodlight unit (2-150 watt floods on 8' upright pole)	25.00	\$ _____
_____	Wastebasket	6.50	\$ _____
_____	Tripod Easel	20.00	\$ _____
_____	Bag Holder	25.00	\$ _____

Sub-Total \$ _____
Sales Tax (8.75%) \$ _____
TOTAL \$ _____

Payment policy: FULL PAYMENT MUST ACCOMPANY THIS PRE-ORDER. All equipment to remain the property of Northeast Decorating. *AREA BELOW MUST BE COMPLETELY FILLED IN.**

Name _____ Company _____

Address/City/State/Zip _____

Phone _____ Fax _____ Email _____

Credit Card (circle type) MC VISA AMEX DISC

Card # _____ Exp _____ CVV _____ Zip _____



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ELECTRIC UTILITIES CONNECTION
PLEASE RETURN THIS ORDER FORM BY NOVEMBER 3, 2014

Name _____ Company _____

Address/City/State/Zip _____

Phone _____ Fax _____ Email _____

Credit Card (circle type) MC VISA AMEX DISC

Card # _____ Exp _____ CVV _____ Zip _____

PLEASE FAX OR EMAIL THIS FORM DIRECTLY TO NORTHEAST DECORATING
FULL PAYMENT TO NORTHEAST DECORATING MAY ACCOMPANY THIS PRE-ORDER

The rates listed are for one (1) outlet only. The charge for service includes electrical current, installation in the most convenient location, and removal at the close of the show. Special service or wiring of or into equipment will be charged at prevailing rates for labor and materials. Northeast Decorating will not be responsible for power failures or voltage fluctuations. We cannot guarantee service prior to show opening on late requests. All service requests forms and payments MUST be received no later than 5 business days prior to the opening date of the show.

120 Volt Outlets

Qty	Description	Each	Amount
_____	1000 Watt Outlet	35.00	\$ _____
_____	2000 Watt Outlet	40.00	\$ _____
_____	3000 Watt Outlet	45.00	\$ _____

208/220 Volt Outlets

_____	20 amps	75.00	\$ _____
_____	30 amps	85.00	\$ _____
_____	40 amps	95.00	\$ _____
_____	50 amps	105.00	\$ _____
_____	60 amps	115.00	\$ _____

Sub-Total \$ _____
Sales Tax (8.75%) \$ _____
TOTAL \$ _____



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DRAYAGE/FREIGHT SERVICE ORDER FORM – PAGE ONE

*****TO BE ACCEPTED, BOTH FRONT AND BACK OF THIS DOCUMENT MUST BE COMPLETED AND RETURNED*****

1. **FAX, E-MAIL OR MAIL FORM TO:** NORTHEAST DECORATING, 3360 MILTON AVENUE, SYRACUSE NY 13219
2. FREIGHT **WON'T** BE ACCEPTED AT SHOW SITE. ADVANCE FREIGHT MUST BE SHIPPED TO OUR WAREHOUSE.
3. OUTGOING FREIGHT (AFTER SHOW) WILL B E RETURNED TO OUR WAREHOUSE FOR YOUR CARRIER PICK UP.
4. ANY FREIGHT LEFT ON THE SHOW-SITE FLOOR. THAT WAS NOT PRE-CONTRACTED WITH US. WILL BE PICKED UP & HANDLED BY US AND YOU WILL BE CHARGED ACCORDINGLY FOR OUR OUTGOING DRAYAGE SERVICE.
5. WE DO NOT ACCEPT ANY C.O.D. DELIVERIES. FREIGHT MUST BE PRE-PAID OR WE WILL NOT ACCEPT OR HANDLE IT.

*NOTE**INBOUND SHIPMENTS MUST BE RECEIVED AT OUR WAREHOUSE. NO LATER THAN **Nov.3rd** IF FREIGHT CANNOT BE DELIVERED TO US BY THE ABOVE GIVEN DATE. PLEASE CALL US FOR AN EXCEPTION. OTHERWISE. WE CANNOT GUARANTEE ITS DELIVERY TO THE EVENT SHOW SITE.*

SHIP PREPAID FREIGHT TO & SCHEDULE FREIGHT PICKUPS FROM:

NORTHEAST DECORATING
 3360 MILTON AVENUE, SYRACUSE, NY 13219
 PHONE: 315-471-0237, FAX: 315-471-0237
(fax machine is in secure office location)

ALL INBOUND SHIPMENTS MUST BE MARKED WITH SHOW NAME AND EXHIBITING NAME (I.E. MUST MATCH BUSINESS NAME INDICATED ON YOUR REGISTRATION FORM TO CONY)

Exhibiting Name _____

Address Shipped From _____

Contact Name _____ Contact Phone # _____

Date Shipped _____ Shipped Via _____

Pieces _____ Weight _____ Description _____

******WE CANNOT ACCEPT FREIGHT OVER 96" TALL**

<p>OUTBOUND SHIPPING INSTRUCTIONS (if applicable) ***ALL OUTBOUND FREIGHT MUST BE LABELED</p> <p>Ship to _____</p> <p>Address _____</p> <p>City/ST/Zip _____</p> <p>Attention _____</p> <p>Phone _____</p>	<p>***WE REQUIRE YOUR CARRIER ACCOUNT NUMBER ALONG WITH ANY APPLICABLE CARRIER INFO.</p> <p>FedEx Acct # _____</p> <p>UPS Acct # _____</p> <p>DHL Acct # _____</p> <p>Motor Freight _____</p> <p>Carrier Phone # _____</p>
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*****FEDEX GROUND OUTBOUND: Shipments are handled by CALL TAG SERVICE ONLY! You must make these arrangements with FedEx Ground.**

INDICATE RUSH "RETURN BY" DATES HERE _____



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DRAYAGE/FREIGHT SERVICE ORDER FORM – PAGE TWO

*****NOTE: INBOUND SHIPMENTS & OUTBOUND PICK-UPS: 8:30 AM to 3:30 PM Monday thru Friday AT OUR WAREHOUSE**

*****NOTE: AFTER THE SHOW. YOUR CARRIER CAN PICK UP FREIGHT HERE. STARTING ON: MONDAY- SEPT. 29th.**
 The rates below apply to all shipments received, stored, transported and/or handled at die show-site, before and/or after die event This service includes delivery to your booth & removal and return of empty containers to & from your booth. There is no extra charge for a pallet jack delivery. *****NOTE: FREIGHT REQUIRING FORKLUFT SERVICE. WILL BE SUBJECT TO ADDITIONAL FEES AS MANDATED BY THE SHOW SITE FACILITY**

****IMPORTANT NOTE: ADD ON SALES TAX FOR ONEIDA COUNTY 8.75%**

0 to 100 lbs	\$55.00	1001 to 1100 lbs	\$346.50
101 to 200 lbs	80.00	1101 to 1200 lbs	378.00
201 to 300 lbs	105.00	1201 to 1300 lbs	409.50
301 to 400 lbs	140.00	1301 to 1400 lbs	441.00
401 to 500 lbs	175.00	1401 to 1500 lbs	472.50
501 to 600 lbs	199.50	1501 to 1600 lbs	496.00
601 to 700 lbs	232.75	1601 to 1700 lbs	527.00
701 to 800 lbs	266.00	1701 to 1800 lbs	558.00
801 to 900 lbs	299.25	1801 to 1900 lbs	589.00
901 to 1000 lbs	332.50	1901 to 2000 lbs	600.00
		Over 2000 lbs	Overage weight will be based on above rates

LIABILITY STATEMENT-PLEASE READ BOTH SECTIONS:

Northeast Decorating & Exhibit Services will not be responsible for damage to uncrated and/or unskidded materials, nor will Northeast Decorating & Exhibit Services be responsible for concealed damages. Northeast Decorating & Exhibit Servs liability shall not exceed \$.30 per pound. ITEMS OF HIGH VALUE SHOULD BE INSURED PRIOR TO SHIPMENT. AH outbound shipments, gates, skids, etc.. must meet transportation companies' minimum requirements. Signature below hereby authorizes Northeast Decorating & Exhibit Services to make necessary repairs, banding, shrink wrap etc.. as may be required. A labor rate of S 30.00 per man-hour, plus materials applies.

PLEASE TAKE SPECIAL CARE IN FILLING OUT THIS FORM. YOUR SIGNATURE ON THIS FORM AUTHORIZES NORTHEAST DECORATING & EXHIBIT SERVICES. INC. TO HANDLE YOUR FREIGHT SHIPMENT AS LISTED ABOVE. BE SURE TO NOTE RUSH SHIPMENTS WHERE INDICATED IN THE OUTBOUND SECTION OF THIS FORM. ALSO. INDICATE FRAGILE ON BOXES IF NEEDED.



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DRAYAGE/FREIGHT SERVICE ORDER FORM – PAGE THREE

*****IMPORTANT *** THE AREA BELOW MUST BE COMPLETED OR THIS FORM IS UNACCEPTABLE.**

I HEREBY AUTHORIZE NORTHEAST DECORATING & EXHIBIT SERVICES TO HANDLE THE FREIGHT INDICATED ON PAGE ONE IN ACCORDANCE WITH THE TERMS AND CONDITIONS AS STATED ABOVE IN THE LIABILITY SECTION.

Company Name _____
 Address _____
 City, ST, Zip _____
 Phone _____ Fax _____
 Contact Person _____ Email _____
 Authorized Signature _____

**Payment policy: FULL PAYMENT MUST ACCOMPANY THIS PRE-ORDER.
 ***AREA BELOW MUST BE COMPLETELY FILLED IN.**

Name _____ Company _____
 Address/City/State/Zip _____
 Phone _____ Fax _____ Email _____
 Credit Card (circle type) MC VISA AMEX DISC
 Card # _____ Exp _____ CVV _____ Zip _____

**HAVE YOU MAKRED YOUR FREIGHT WITH THE SHOW NAME
 & YOUR EXHIBITING NAME?**